KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

AGENDA
JUNE 20, 2018 @ 4:00 PM

I. CALL TO ORDER
   A. Roll Call
   B. Introductions

II. CONSENT AGENDA
   A. Board Minutes
   B. General Staff Meeting Notes
   C. Personnel Action
   D. Appropriated Objects (Financials)
   E. Ratification of Current Accounts (Bills)
   F. Accounts Receivable/Payable

III. ADOPTION OF AGENDA

IV. PUBLIC PARTICIPATION
   A. Traci Reed – OSU

V. NEW BUSINESS (Discussion and Possible Action Items)
   A. Linman Scholarship Report
   B. Supplemental Budget
   C. Rate Sheet Increase
   D. Judge's Fee Increase for 4-H

VI. INFORMATIONAL ITEMS
   A. Manager's Report
   B. 4-H Schedule
   C. Friends of the Fair

VII. BOARD DISCUSSION

VIII. UPCOMING EVENTS OR IMPORTANT DATES

IX. EXECUTIVE SESSION (Pursuant to ORS 192.660)
   A. An Executive Session is not scheduled for this meeting

X. NEXT MEETING
   A. Regular Board Meeting ~ July 18, 2018 @ 4:00 PM

XI. ADJOURN

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: May 16, 2018 Fair Board Meeting Minutes	**ITEM NO: II. A.** **FROM:** Board Chair
ATTACHMENT: Above-referenced Meeting Minutes	**REASON:** Board Action within Consent Agenda

BACKGROUND:

Minutes from the last meeting presented for the Board's information and subsequent approval under the Consent Agenda.

RECOMMENDATION:

Board approval of the attached Minutes.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

KLAMATH COUNTY FAIR BOARD
3531 South Sixth Street, Klamath Falls, Oregon 97603

FAIR BOARD MEETING MINUTES
May 16, 2018

CALL TO ORDER
Chair Gregg Sherrill opened the meeting at 4:03 PM.

ROLL CALL
Members Present: Victoria Haley, Derrick DeGroot, Kristine Pereira, Shawn Blodgett, and Gregg Sherrill

Staff Present: Fairgrounds Manager Todd Hoggarth, and Fair Board Secretary Dawn McLing

Guests Present: Traci Reed

INTRODUCTIONS
All in attendance introduced themselves

CONSENT AGENDA
The Consent Agenda was presented. Motion to approve the Consent Agenda was made by Derrick DeGroot and seconded by Victoria Haley. There was no further discussion. Chair voted in favor. Unanimous approval by members of the Board.

ADOPTION OF AGENDA
The Agenda was presented. Motion to approve the Agenda was made by Derrick DeGroot and seconded by Victoria Haley. There was no further discussion. Chair also voted aye. Unanimous approval by members of the Board.

OATH OF OFFICE
Kristine Pereira was officially sworn into her position with the Board by taking the Oath of Office. She signed her Job Description as well.

PUBLIC PARTICIPATION
Traci Reed reported to the Board with regard to the proceeds from the dinner/auction. The total brought in was $23,900.00. One half will go to 4-H the other half will go toward purchase of small animal pens for the fairgrounds (approximately $6,000 which results in a solo order of about 20 pens); however, due to the expense of the pens, this will be put on hold for the time being. The 4-H portion will be utilized for signage in all barns and software (part of ShowWorks) for online payment opportunities during the auction. This software allows buyers to pay for their purchases on line using their phones.

Sign locations:

- Front will have a 10 x 12 Sign – Klamath County Fair and 4-H/FFA Logos (over the Stilwell Arena)
- Specific species signs so that people will know where each species is located in the barns
- One 10 x 10 4-H Clover in the Stilwell Barn where the hogs come in and FFA for the other side – That can stay year-round
- Two more smaller for the Event Center that will hang off of the crow's nest

Traci further commented that the Archie Linman Scholarship applications will be read next week. Todd inquired as to whether an invitation to the recipients will be made so that the Fair Board could be introduced and photos could be taken.

NEW BUSINESS

A. Rental Contract Revision, First Reading

Todd explained the current edits that have been made for the Rental Contract.

Paragraph 16 – Ok as presented.

Paragraph 17 – This change indicates that this contract is limited to the Event Center specifically. Change to reflect "area designated by administration." Organizations who are considered a tenant by rental agreement have an obligation to offer access to all parties in a fair and equitable manner – both from a patron standpoint and a vendor standpoint.

Paragraph 18 – Ok as presented. The question was posed as to whether the survey asks if a hotel was stayed in and how many were in the event-holder's group. Todd responded that he thought so but would check. *(The survey does ask the question as to the number in the group; however, a perhaps the question of a specific hotel stay may need to be added. There is reference to whether the event holder and group is local or out-of-town.)*

Paragraph 19 – Ok as presented.

Lengthy discussion was held with regard to this topic, as well as how to handle political organizations.

Motion to approve the changes/modifications/clarifications as discussed and presented in the above paragraphs. Motion by Victoria Haley and seconded by Derrick DeGroot. No further discussion was held. Chair voted aye. Unanimous approval.

INFORMATIONAL/ACTION ITEMS

A. Manager's Report

i. The Roof Project for Linman Hall is complete and painting of Linman Hall will begin soon. Todd also explained that he is planning to add a door to Tarah's Office – that gives outlet to the alleyway.

ii. Tractor – A tractor has been purchased via the Auction proceeds. There was no budget implication as a result of this purchase.

iii. Auction proceeds and results were shared with the Board. A brief summary is attached to the Minutes as official record. The rule pertaining to item protection for consignors will be changed for the October Auction ~ there were too many individuals protecting auction items during this event.

iv. Grounds. Fair preparation is beginning. Most summer employees will begin July 2, 2018 with a couple on mid-June. Todd explained further than in January 2019 he will bring on a part-time person through Elwood Staffing. If the person hired works well after six months, the person will be hired full-time. This hire will be included in the budget for 2018/19.

v. Transient Room Tax disbursement calculation example was shared with the Board for their general information.

BOARD DISCUSSION

Miscellaneous discussion between Board Members included concert venue costs, watering on the grounds with drought restrictions, etc.

Kristine commented that she had attended the Spring OFA Conference with Gregg Sherrill, Todd Hoggarth and Tarah Patzke. One of the sessions she was able to attend was with regard to Junior Fair Board members. Because of her interest in this topic, she will be assigned to the development of a Junior Fair Board for the Klamath County Fairgrounds. This has been discussed amongst the board in the past. These junior members may be able to assist with fair and fund raising events for the fairgrounds. The rodeo at Fair was also a topic of discussion at this conference. Rodeo is one of the events held at Fair that will be reviewed at some point in the future. Conversation also included the addition of different concerts or events and how that would be incorporated into the transition hours for the fairground crew.

UPCOMING EVENTS OR IMPORTANT DATES

Upcoming events calendars were provided for the Board's information.

NEXT MEETING

Regular Board Meeting
June 20, 2018 @ 4:00 PM

ADJOURN

The meeting of the Fair Board was adjourned at 5:07 PM.

Respectfully submitted,

Dawn G. McLing
Fair Board Secretary

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: GENERAL STAFF MEETING NOTES	**ITEM NO: II B** **FROM:** Board Chair
ATTACHMENT: None	**REASON:** Board Information

Staff meeting notes are presented for the Board's information and subsequent approval under the Consent Agenda.

RECOMMENDATION:

Board approval of the attached Minutes.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Team Meeting

5/22/18
1:10 pm
Office

Meeting called by: Tarah Patzke **Note taker:** Tarah Patzke

Attendees: Todd Hoggarth, Dawn McLing, Tarah Patzke, DJ Rowley, Darren Wolfe, Drew Patzke, Carlos Jahnke, and Brendan Thorson

Minutes

Agenda item: Fair board Meeting Review **Presenter:** Dawn

Discussion:

Kristine was sworn in. The contract was revised to include political statement. Crew was in informed of the new political statement. Outdoor arena rentals will be charged $50.00 to water since we are saving the irrigation water for the farmers.

Conclusions:

Review Only

Action items	Person responsible	Deadline
✓		
✓		

Agenda item: Foreman Report **Presenter:** DJ

Discussion:

Fire system is scheduled to be repaired. Gas tank is almost empty to clean out and repair.

Conclusions:

Action items	Person responsible	Deadline
✓		
✓		
✓		

Agenda item: Safety Meeting **Presenter:** Carlos

Discussion:

Safety Meeting was cancelled.

Conclusions:

Action items	Person responsible	Deadline
✓		
✓		

Action items	Person responsible	Deadline

Agenda item: Manager Report **Presenter:** N/A

Discussion:

Stay busy, a lot of work to be done. Crew to check building lists for repairs to be done. Blades need sharpened on mowers.

Conclusions:

Action items	Person responsible	Deadline
✓		
✓		

Agenda item: Upcoming Events **Presenter:** Crew

Discussion: Spring Carnival coming up. Get track ready.

Conclusions:

Action items	Person responsible	Deadline
✓		
✓		

Other Information

Community Service, under no circumstances is to run any equipment or drive any vehicles due to liability.

Items to be Purchased:

- Shovels
- Door Closers
- Exit Light Batteries

Task List:

- Clean out Kentner
- Carnival Area needs Weed-b-Gone
- Straighten Bent Panels
- Take down fence in South East Corner
- Clean old pallets up around grounds
- Straighten fence in EC parking lot between memorial lawn and ec lot

Adjourned at 1:35pm

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: PERSONNEL ACTION	**ITEM NO: II C**
	FROM: Board Chair
ATTACHMENT: None	**REASON:** Board Information

HIRED:
None

TERMINATED:
None

CHANGE IN EMPLOYMENT STATUS:
None

MISCELLANEOUS EMPLOYMENT
None

RECOMMENDATION:

Board approval of presented Personnel Action, if applicable.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
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Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: APPROPRIATED FINANCIALS AND CHECKBOOK STATEMENT	**ITEM NO: II D** **FROM:** Board Chair
ATTACHMENT: Budget Performance Report Fiscal Year and Detail General Ledger Report; and, the Monthly Fair Board Checkbook Statement	**REASON:** Board Action

BACKGROUND:

Information provided for the Board's information and subsequent approval within the Consent Agenda Item.

RECOMMENDATION:

Board approval for the Budget and Fair Board Checkbook Statement.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

General Ledger

Budget Status

User: dmcling
Printed: 6/14/2018 - 10:28 AM
Period: 1 to 12, 2018

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5031-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43030	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43040	Reimbursements	500.00	8,680.24	8,680.24	-8,180.24	0.00	-8,180.24	0.00
5040-5030-5031-5000-43050	Rental Income	300,000.00	306,128.55	306,128.55	-6,128.55	0.00	-6,128.55	0.00
5040-5030-5031-5000-43520	Fees - Admission	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
5040-5030-5031-5000-43535	Sponsorships	30,000.00	0.00	0.00	30,000.00	0.00	30,000.00	100.00
	R30 Sub Totals:	370,500.00	314,808.79	314,808.79	55,691.21	0.00	55,691.21	15.03
R31	Interdepartmental Charges							
5040-5030-5031-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40	Other Local Revenue							
5040-5030-5031-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-44010	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5031-5000-44950	Investments - Interest On	0.00	1,342.91	1,342.91	-1,342.91	0.00	-1,342.91	0.00
	R41 Sub Totals:	0.00	1,342.91	1,342.91	-1,342.91	0.00	-1,342.91	0.00
R60	Debt Proceeds							
5040-5030-5031-5000-48010	Loan Proceeds	110,000.00	110,505.00	110,505.00	-505.00	0.00	-505.00	0.00
5040-5030-5031-5000-48815	MA Debt Proceeds Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	110,000.00	110,505.00	110,505.00	-505.00	0.00	-505.00	0.00
R61	Interfund Loan Proceeds							
5040-5030-5031-5000-48810	Interfund Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R61 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Interfund Transfers							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-49000	Trans - General Non Dept	293,467.00	293,467.00	293,467.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49133	Trans - Transient Room	709,549.00	677,847.23	677,847.23	31,701.77	0.00	31,701.77	4.47
5040-5030-5031-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49820	GW Trans - Gov Act Cap Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	1,003,016.00	971,314.23	971,314.23	31,701.77	0.00	31,701.77	3.16
R90	Fund Balances							
5040-5030-5031-5000-49950	Beginning Fund Balance	200,000.00	183,681.69	183,681.69	16,318.31	0.00	16,318.31	8.16
5040-5030-5031-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49952	MA Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	200,000.00	183,681.69	183,681.69	16,318.31	0.00	16,318.31	8.16
	Revenue Sub Totals:	1,683,516.00	1,581,652.62	1,581,652.62	101,863.38	0.00	101,863.38	6.05
E10	Personnel Services							
5040-5030-5031-5000-50000	Salaries and Wages	328,967.00	301,523.75	301,523.75	27,443.25	0.00	27,443.25	8.34
5040-5030-5031-5000-50100	Temporary Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-50110	Overtime	6,868.00	15,953.78	15,953.78	-9,085.78	0.00	-9,085.78	0.00
5040-5030-5031-5000-51100	FICA	25,693.00	23,413.33	23,413.33	2,279.67	0.00	2,279.67	8.87
5040-5030-5031-5000-51200	Workmans Compensation Tax	275.00	195.92	195.92	79.08	0.00	79.08	28.76
5040-5030-5031-5000-51300	Medical Insurance	107,040.00	78,582.44	78,582.44	28,457.56	0.00	28,457.56	26.59
5040-5030-5031-5000-51310	VEBA	0.00	29,667.60	29,667.60	-29,667.60	0.00	-29,667.60	0.00
5040-5030-5031-5000-51330	Life Insurance	139.00	127.27	127.27	11.73	0.00	11.73	8.44
5040-5030-5031-5000-51340	Short Term Disability	1,056.00	920.96	920.96	135.04	0.00	135.04	12.79
5040-5030-5031-5000-51400	Retirement - General	55,925.00	51,259.10	51,259.10	4,665.90	0.00	4,665.90	8.34
5040-5030-5031-5000-59020	GW Vacation Leave Accr Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59030	GW NPO Retirement - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59040	GW Retiree Hlth Ins - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E10 Sub Totals:	525,963.00	501,644.15	501,644.15	24,318.85	0.00	24,318.85	4.62
E11	Interdepartmental Charges							
5040-5030-5031-5000-51560	Unemployment Compensation	1,680.00	1,587.40	1,587.40	92.60	0.00	92.60	5.51
5040-5030-5031-5000-51570	Workmans Compensation	5,878.00	6,970.74	6,970.74	-1,092.74	0.00	-1,092.74	0.00
	E11 Sub Totals:	7,558.00	8,558.14	8,558.14	-1,000.14	0.00	-1,000.14	0.00
E20	Material and Services							
5040-5030-5031-5000-60010	Advertising	4,000.00	11,142.97	11,142.97	-7,142.97	0.00	-7,142.97	0.00
5040-5030-5031-5000-61000	Insurance	800.00	225.00	225.00	575.00	0.00	575.00	71.88
5040-5030-5031-5000-61200	Committee Expenses	1,000.00	2,001.22	2,001.22	-1,001.22	0.00	-1,001.22	0.00
5040-5030-5031-5000-62000	Contract Services	20,000.00	6,082.00	6,082.00	13,918.00	0.00	13,918.00	69.59
5040-5030-5031-5000-62005	Contract Personnel Services	5,000.00	612.00	612.00	4,388.00	0.00	4,388.00	87.76
5040-5030-5031-5000-62010	Consultant Services	150.00	0.00	0.00	150.00	0.00	150.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-62020	Legal Services - Attorney	41,000.00	40,000.00	40,000.00	1,000.00	0.00	1,000.00	2.44
5040-5030-5031-5000-62030	Legal Notice Publish	0.00	480.44	480.44	-480.44	0.00	-480.44	0.00
5040-5030-5031-5000-62320	Software Support	700.00	724.00	724.00	-24.00	0.00	-24.00	0.00
5040-5030-5031-5000-62335	Website Hosting Services	2,500.00	1,607.68	1,607.68	892.32	0.00	892.32	35.69
5040-5030-5031-5000-62340	Lock Repair & Replace	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
5040-5030-5031-5000-62345	Security & Alarms	1,500.00	6,635.24	6,635.24	-5,135.24	0.00	-5,135.24	0.00
5040-5030-5031-5000-62350	Janitorial Services	4,000.00	4,732.38	4,732.38	-732.38	0.00	-732.38	0.00
5040-5030-5031-5000-62355	Plumbing Repair	1,500.00	336.60	336.60	1,163.40	0.00	1,163.40	77.56
5040-5030-5031-5000-62360	Heating & Air Repair	2,000.00	2,291.92	2,291.92	-291.92	0.00	-291.92	0.00
5040-5030-5031-5000-63005	Donations	1,000.00	2,042.32	2,042.32	-1,042.32	0.00	-1,042.32	0.00
5040-5030-5031-5000-63100	Dues	2,000.00	1,494.00	1,494.00	506.00	0.00	506.00	25.30
5040-5030-5031-5000-63105	Fees	0.00	317.12	317.12	-317.12	0.00	-317.12	0.00
5040-5030-5031-5000-63300	Equipment	5,000.00	4,333.20	4,333.20	666.80	0.00	666.80	13.34
5040-5030-5031-5000-63310	Office Furniture	0.00	890.00	890.00	-890.00	0.00	-890.00	0.00
5040-5030-5031-5000-63325	Tools	4,000.00	4,110.40	4,110.40	-110.40	0.00	-110.40	0.00
5040-5030-5031-5000-63335	Vehicle Fuel	12,000.00	3,751.38	3,751.38	8,248.62	0.00	8,248.62	68.74
5040-5030-5031-5000-63336	Vehicle Fuel - Diesel	0.00	3,132.80	3,132.80	-3,132.80	0.00	-3,132.80	0.00
5040-5030-5031-5000-64040	Special Assessments	100.00	427.04	427.04	-327.04	0.00	-327.04	0.00
5040-5030-5031-5000-64050	Irrigation Taxes	4,000.00	3,531.48	3,531.48	468.52	0.00	468.52	11.71
5040-5030-5031-5000-65175	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-65310	Equipment Rent	6,000.00	10,366.14	10,366.14	-4,366.14	0.00	-4,366.14	0.00
5040-5030-5031-5000-65350	Equipment Maint & Repair	10,000.00	8,108.61	8,108.61	1,891.39	0.00	1,891.39	18.91
5040-5030-5031-5000-65360	Vehicle Maint & Repair	5,000.00	4,169.25	4,169.25	830.75	0.00	830.75	16.62
5040-5030-5031-5000-65380	Building Maint & Repair	28,000.00	16,259.70	16,259.70	11,740.30	0.00	11,740.30	41.93
5040-5030-5031-5000-65395	Grounds Maint & Repair	17,000.00	10,830.42	10,830.42	6,169.58	0.00	6,169.58	36.29
5040-5030-5031-5000-66000	Supplies - Office	1,500.00	1,194.04	1,194.04	305.96	0.00	305.96	20.40
5040-5030-5031-5000-66010	Supplies - Other	500.00	533.15	533.15	-33.15	0.00	-33.15	0.00
5040-5030-5031-5000-66020	Copier Maint & Supplies	1,000.00	535.51	535.51	464.49	0.00	464.49	46.45
5040-5030-5031-5000-66030	Postage	500.00	64.29	64.29	435.71	0.00	435.71	87.14
5040-5030-5031-5000-66050	Printing	1,000.00	284.97	284.97	715.03	0.00	715.03	71.50
5040-5030-5031-5000-66120	Janitorial Supplies	8,000.00	8,267.19	8,267.19	-267.19	0.00	-267.19	0.00
5040-5030-5031-5000-66125	Painting Supplies	2,000.00	1,810.60	1,810.60	189.40	0.00	189.40	9.47
5040-5030-5031-5000-66130	Elect Supplies & Repairs	3,000.00	1,741.90	1,741.90	1,258.10	0.00	1,258.10	41.94
5040-5030-5031-5000-66210	Uniform Maint & Repair	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
5040-5030-5031-5000-66300	Tires	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
5040-5030-5031-5000-66405	Medical Supplies	500.00	0.00	0.00	500.00	0.00	500.00	100.00
5040-5030-5031-5000-67000	Travel & Training	7,500.00	6,450.28	6,450.28	1,049.72	0.00	1,049.72	14.00
5040-5030-5031-5000-67505	Utilities - Gas	40,000.00	44,684.27	44,684.27	-4,684.27	0.00	-4,684.27	0.00
5040-5030-5031-5000-67510	Utilities - Water & Sewer	42,000.00	29,600.46	29,600.46	12,399.54	0.00	12,399.54	29.52
5040-5030-5031-5000-67520	Utilities - Electricity	50,000.00	48,370.49	48,370.49	1,629.51	0.00	1,629.51	3.26
5040-5030-5031-5000-67535	Garbage Pickup	6,000.00	6,672.30	6,672.30	-672.30	0.00	-672.30	0.00
5040-5030-5031-5000-67555	Telephone	4,000.00	4,269.90	4,269.90	-269.90	0.00	-269.90	0.00
5040-5030-5031-5000-67560	Data Service Charges	2,000.00	1,358.20	1,358.20	641.80	0.00	641.80	32.09

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E20 Sub Totals:	354,250.00	306,472.86	306,472.86	47,777.14	0.00	47,777.14	13.49
E21	Interdepartmental Charges							
5040-5030-5031-5000-69900	Internal Services	36,657.00	33,670.70	33,670.70	2,986.30	0.00	2,986.30	8.15
5040-5030-5031-5000-69920	Tech Maint Hardware Chg	1,500.00	1,375.00	1,375.00	125.00	0.00	125.00	8.33
5040-5030-5031-5000-69930	Tech Maint User Chg	2,324.00	2,130.37	2,130.37	193.63	0.00	193.63	8.33
5040-5030-5031-5000-69940	Risk Management	24,640.00	22,586.63	22,586.63	2,053.37	0.00	2,053.37	8.33
5040-5030-5031-5000-69950	Insurance Liability	48,858.00	44,786.50	44,786.50	4,071.50	0.00	4,071.50	8.33
5040-5030-5031-5000-69989	Fees - Internal	1,200.00	1,421.78	1,421.78	-221.78	0.00	-221.78	0.00
5040-5030-5031-5000-69991	Office Supplies - Internal	500.00	689.63	689.63	-189.63	0.00	-189.63	0.00
5040-5030-5031-5000-69992	Postage - Internal	1,000.00	1,249.76	1,249.76	-249.76	0.00	-249.76	0.00
5040-5030-5031-5000-69994	Solid Waste Fees - Internal	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	E21 Sub Totals:	117,179.00	107,910.37	107,910.37	9,268.63	0.00	9,268.63	7.91
E30	Capital Outlay							
5040-5030-5031-5000-70000	Equipment	135,000.00	125,823.00	125,823.00	9,177.00	0.00	9,177.00	6.80
5040-5030-5031-5000-70110	Vehicles Other	50,000.00	44,163.00	44,163.00	5,837.00	0.00	5,837.00	11.67
5040-5030-5031-5000-70220	Facilities Improvement	50,000.00	47,503.00	47,503.00	2,497.00	0.00	2,497.00	4.99
5040-5030-5031-5000-79000	GW Capitalized Costs	0.00	-162,268.00	-162,268.00	162,268.00	0.00	162,268.00	0.00
5040-5030-5031-5000-79010	GW Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79030	GW Capital Asset Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	235,000.00	55,221.00	55,221.00	179,779.00	0.00	179,779.00	76.50
E40	Debt Service							
5040-5030-5031-5000-80010	Note Payable Principal	38,450.00	38,449.51	38,449.51	0.49	0.00	0.49	0.00
5040-5030-5031-5000-80020	Note Payable Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-89010	MA Debt Service Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	38,450.00	38,449.51	38,449.51	0.49	0.00	0.49	0.00
E41	Interdepartmental Charges							
5040-5030-5031-5000-88010	Interfund Loan Principal	61,000.00	55,967.13	55,967.13	5,032.87	0.00	5,032.87	8.25
5040-5030-5031-5000-88020	Interfund Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E41 Sub Totals:	61,000.00	55,967.13	55,967.13	5,032.87	0.00	5,032.87	8.25
E70	Interfund Transfers							
5040-5030-5031-5000-95030	Trans - Fairgrounds	16,900.00	0.00	0.00	16,900.00	0.00	16,900.00	100.00
5040-5030-5031-5000-97915	GW Trans - Gov Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	16,900.00	0.00	0.00	16,900.00	0.00	16,900.00	100.00
E80	Contingencies							
5040-5030-5031-5000-98000	Operating Contingency	327,216.00	0.00	0.00	327,216.00	0.00	327,216.00	100.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E80 Sub Totals:	327,216.00	0.00	0.00	327,216.00	0.00	327,216.00	100.00
E90	Unappropriated Fund Balance							
5040-5030-5031-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99902	MA Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,683,516.00	1,074,223.16	1,074,223.16	609,292.84	0.00	609,292.84	36.19
	Dept 5030 Sub Totals:	0.00	-507,429.46	-507,429.46	507,429.46	0.00		
	Fund Revenue Sub Totals:	1,683,516.00	1,581,652.62	1,581,652.62	101,863.38	0.00	101,863.38	6.05
	Fund Expense Sub Totals:	1,683,516.00	1,074,223.16	1,074,223.16	609,292.84	0.00	609,292.84	36.19
	Fund 5040 Sub Totals:	0.00	-507,429.46	-507,429.46	507,429.46	0.00		
	Revenue Totals:	1,683,516.00	1,581,652.62	1,581,652.62	101,863.38	0.00	101,863.38	6.05
	Expense Totals:	1,683,516.00	1,074,223.16	1,074,223.16	609,292.84	0.00	609,292.84	36.19
	Report Totals:	0.00	-507,429.46	-507,429.46	507,429.46	0.00		

General Ledger

Budget Status

User: dmcling
Printed: 6/14/2018 - 10:27 AM
Period: 1 to 12, 2018

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5032-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43520	Fees - Admission	52,000.00	51,711.60	51,711.60	288.40	0.00	288.40	0.55
5040-5030-5032-5000-43530	Sale of Products	40,000.00	1,237.00	1,237.00	38,763.00	0.00	38,763.00	96.91
5040-5030-5032-5000-43531	Sales - Beer & Wine	17,000.00	18,916.00	18,916.00	-1,916.00	0.00	-1,916.00	0.00
5040-5030-5032-5000-43532	Sales - Events	40,000.00	22,203.79	22,203.79	17,796.21	0.00	17,796.21	44.49
5040-5030-5032-5000-43533	Sales - RV Parking	5,000.00	7,840.06	7,840.06	-2,840.06	0.00	-2,840.06	0.00
5040-5030-5032-5000-43534	Sales - Vendor Contracts	15,000.00	40,974.25	40,974.25	-25,974.25	0.00	-25,974.25	0.00
5040-5030-5032-5000-43535	Sponsorships	30,000.00	26,500.00	26,500.00	3,500.00	0.00	3,500.00	11.67
	R30 Sub Totals:	199,000.00	169,382.70	169,382.70	29,617.30	0.00	29,617.30	14.88
R31	Interdepartmental Charges							
5040-5030-5032-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40	Other Local Revenue							
5040-5030-5032-5000-44000	Miscellaneous	500.00	0.00	0.00	500.00	0.00	500.00	100.00
	R40 Sub Totals:	500.00	0.00	0.00	500.00	0.00	500.00	100.00
R41	Interest							
5040-5030-5032-5000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R51	State of Oregon							
5040-5030-5032-5000-45100	Grants - State In Aid	50,500.00	53,166.67	53,166.67	-2,666.67	0.00	-2,666.67	0.00
	R51 Sub Totals:	50,500.00	53,166.67	53,166.67	-2,666.67	0.00	-2,666.67	0.00
R70	Interfund Transfers							
5040-5030-5032-5000-49530	Trans - Fair Grounds	16,900.00	0.00	0.00	16,900.00	0.00	16,900.00	100.00
	R70 Sub Totals:	16,900.00	0.00	0.00	16,900.00	0.00	16,900.00	100.00
R90	Fund Balances							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5032-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	266,900.00	222,549.37	222,549.37	44,350.63	0.00	44,350.63	16.62
E20	Material and Services							
5040-5030-5032-5000-60010	Advertising	11,000.00	8,836.67	8,836.67	2,163.33	0.00	2,163.33	19.67
5040-5030-5032-5000-60015	Entertainment	90,000.00	99,008.03	99,008.03	-9,008.03	0.00	-9,008.03	0.00
5040-5030-5032-5000-62000	Contract Services	65,000.00	80,047.03	80,047.03	-15,047.03	0.00	-15,047.03	0.00
5040-5030-5032-5000-62005	Contract Personnel Services	70,000.00	76,618.87	76,618.87	-6,618.87	0.00	-6,618.87	0.00
5040-5030-5032-5000-62060	Future Special Projects	0.00	2,159.57	2,159.57	-2,159.57	0.00	-2,159.57	0.00
5040-5030-5032-5000-62320	Software Support	500.00	0.00	0.00	500.00	0.00	500.00	100.00
5040-5030-5032-5000-62720	Fair Judges	10,500.00	8,500.00	8,500.00	2,000.00	0.00	2,000.00	19.05
5040-5030-5032-5000-63115	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-64040	Special Assessments	100.00	0.00	0.00	100.00	0.00	100.00	100.00
5040-5030-5032-5000-65310	Equipment Rent	6,000.00	367.50	367.50	5,632.50	0.00	5,632.50	93.88
5040-5030-5032-5000-66000	Supplies - Office	200.00	1,518.06	1,518.06	-1,318.06	0.00	-1,318.06	0.00
5040-5030-5032-5000-66010	Supplies - Other	3,000.00	5,130.81	5,130.81	-2,130.81	0.00	-2,130.81	0.00
5040-5030-5032-5000-66030	Postage	300.00	111.20	111.20	188.80	0.00	188.80	62.93
5040-5030-5032-5000-66050	Printing	2,000.00	920.62	920.62	1,079.38	0.00	1,079.38	53.97
5040-5030-5032-5000-66210	Uniform Maint & Repair	3,500.00	5,397.00	5,397.00	-1,897.00	0.00	-1,897.00	0.00
5040-5030-5032-5000-66235	Food	2,000.00	1,290.06	1,290.06	709.94	0.00	709.94	35.50
5040-5030-5032-5000-66550	Fair Account Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-67535	Garbage Pickup	2,800.00	5,003.04	5,003.04	-2,203.04	0.00	-2,203.04	0.00
5040-5030-5032-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	266,900.00	294,908.46	294,908.46	-28,008.46	0.00	-28,008.46	0.00
E21	Interdepartmental Charges							
5040-5030-5032-5000-69989	Fees - Internal	0.00	580.32	580.32	-580.32	0.00	-580.32	0.00
5040-5030-5032-5000-69992	Postage - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	0.00	580.32	580.32	-580.32	0.00	-580.32	0.00
E70	Interfund Transfers							
5040-5030-5032-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-5032-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5032-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	266,900.00	295,488.78	295,488.78	-28,588.78	0.00	-28,588.78	0.00
	Dept 5030 Sub Totals:	0.00	72,939.41	72,939.41	-72,939.41	0.00		
	Fund Revenue Sub Totals:	266,900.00	222,549.37	222,549.37	44,350.63	0.00	44,350.63	16.62
	Fund Expense Sub Totals:	266,900.00	295,488.78	295,488.78	-28,588.78	0.00	-28,588.78	0.00
	Fund 5040 Sub Totals:	0.00	72,939.41	72,939.41	-72,939.41	0.00		
	Revenue Totals:	266,900.00	222,549.37	222,549.37	44,350.63	0.00	44,350.63	16.62
	Expense Totals:	266,900.00	295,488.78	295,488.78	-28,588.78	0.00	-28,588.78	0.00
	Report Totals:	0.00	72,939.41	72,939.41	-72,939.41	0.00		

General Ledger

Budget Status

User: dmcling
Printed: 6/14/2018 - 10:26 AM
Period: 1 to 12, 2018

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R40	Other Local Revenue							
5040-5030-3060-5000-44010	Donations	16,000.00	45,730.58	45,730.58	-29,730.58	0.00	-29,730.58	0.00
	R40 Sub Totals:	16,000.00	45,730.58	45,730.58	-29,730.58	0.00	-29,730.58	0.00
R41	Interest							
5040-5030-3060-5000-44950	Investments - Interest On	0.00	1.87	1.87	-1.87	0.00	-1.87	0.00
	R41 Sub Totals:	0.00	1.87	1.87	-1.87	0.00	-1.87	0.00
R90	Fund Balances							
5040-5030-3060-5000-49950	Beginning Fund Balance	41,772.00	79,843.15	79,843.15	-38,071.15	0.00	-38,071.15	0.00
	R90 Sub Totals:	41,772.00	79,843.15	79,843.15	-38,071.15	0.00	-38,071.15	0.00
	Revenue Sub Totals:	57,772.00	125,575.60	125,575.60	-67,803.60	0.00	-67,803.60	0.00
E20	Material and Services							
5040-5030-3060-5000-65380	Building Maint & Repair	20,000.00	0.00	0.00	20,000.00	0.00	20,000.00	100.00
5040-5030-3060-5000-65395	Grounds Maint & Repair	10,000.00	17,726.65	17,726.65	-7,726.65	0.00	-7,726.65	0.00
	E20 Sub Totals:	30,000.00	17,726.65	17,726.65	12,273.35	0.00	12,273.35	40.91
E30	Capital Outlay							
5040-5030-3060-5000-70220	Facilities Improvement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-3060-5000-98000	Operating Contingency	27,772.00	0.00	0.00	27,772.00	0.00	27,772.00	100.00
	E80 Sub Totals:	27,772.00	0.00	0.00	27,772.00	0.00	27,772.00	100.00
E81	Fund Balance & Reserves							
5040-5030-3060-5000-99000	Reserve Future Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E81 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-3060-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	57,772.00	17,726.65	17,726.65	40,045.35	0.00	40,045.35	69.32
	Dept 5030 Sub Totals:	0.00	-107,848.95	-107,848.95	107,848.95	0.00		
	Fund Revenue Sub Totals:	57,772.00	125,575.60	125,575.60	-67,803.60	0.00	-67,803.60	0.00
	Fund Expense Sub Totals:	57,772.00	17,726.65	17,726.65	40,045.35	0.00	40,045.35	69.32
	Fund 5040 Sub Totals:	0.00	-107,848.95	-107,848.95	107,848.95	0.00		
	Revenue Totals:	57,772.00	125,575.60	125,575.60	-67,803.60	0.00	-67,803.60	0.00
	Expense Totals:	57,772.00	17,726.65	17,726.65	40,045.35	0.00	40,045.35	69.32
	Report Totals:	0.00	-107,848.95	-107,848.95	107,848.95	0.00		

Klamath County Fair

Fair Account, Period Ending 05/31/2018

RECONCILIATION REPORT

Reconciled on: 06/13/2018

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance	40,872.25
Checks and payments cleared (6)	-1,092.06
Deposits and other credits cleared (8)	9,808.68
Statement ending balance	49,588.87
Uncleared transactions as of 05/31/2018	-1,050.00
Register balance as of 05/31/2018	48,538.87

Details

Checks and payments cleared (6)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2018	Check	11957	All Star Trophy	-10.00
05/09/2018	Check	11958	New Horizon	-35.00
05/09/2018	Check	11959	Butler Sewer	-80.00
05/11/2018	Check	11960	Cash	-500.00
05/18/2018	Check	11961	Jason Wieland	-47.40
05/22/2018	Check	11962	Kristine Pereira	-419.66
Total				-1,092.06

Deposits and other credits cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/01/2018	Deposit		Deupree Auctioneers, LLC	6,287.00
05/01/2018	Receive Payment	123321	Rob Begin	500.00
05/18/2018	Deposit		Square Account	80.13

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/21/2018	Deposit		Square Account	840.75
05/24/2018	Receive Payment	599243	Columbia Distributing	1,500.00
05/24/2018	Deposit			275.00
05/25/2018	Deposit		Square Account	286.19
05/31/2018	Deposit		Square Account	39.61
Total				9,808.68

Additional Information

Uncleared checks and payments as of 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/14/2017	Invoice	45	Henley FFA Alumni Assn	-500.00
05/24/2018	Check	11963	Klamath Falls Jaycees	-50.00
05/24/2018	Check	11964	Lost Rver FFA	-1,000.00
Total				-1,550.00

Uncleared deposits and other credits as of 05/31/2018

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/14/2017	Deposit		Henley FFA Alumni Assn	500.00
Total				500.00

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: RATIFICATION OF CURRENT ACCOUNTS (BILLS)	**ITEM NO: II. E.** **FROM:** Board Chair
ATTACHMENT: Current monthly bills to be ratified by the Board	**REASON:** Board Action

BACKGROUND:

Monthly process of reviewing and approving the payment of the attached bills for Fairgrounds maintenance and operation. Please note that the office is providing May 2018 bills for ratification.

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Klamath County Fairgrounds

Paid Bills Detail - Expenditures for April and May 2018

5040-5030-5032-5000 = FAIR 2018

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
Avista Utilities	67505	Utilities - Gas	$ 2,346.15
Cummings Roofing, Inc.	70220	Facilities Improvements	$ 47,503.00
Barbara March	60010	Advertising - Auction	$ 494.00
Vividly Consulting, LLC	62060	Future Special Projects - FAIR	$ 256.00
Koko Graphix Design	62060	Future Special Projects - FAIR	$ 502.50
Koko Graphix Design	62060	Future Special Projects - FAIR	$ 349.00
Koko Graphix Design	62060	Future Special Projects - FAIR	$ 571.00
Koko Graphix Design	62060	Future Special Projects - FAIR	$ 405.60
	Total		**$ 51,101.65**
INTERNAL TRANSFERS			
Klamath County Tax Collector - March TRT	69989	Fees - Internal	$ 225.80
Klamath County Purchasing	69991	Supplies - Office Internal	$ 103.19
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	$ -
Postage	69992	Postage - Internal	$ 6.32
Steering Committee	69920 & 69930	Hardware & User Fees	$ 318.67
Risk Management	69940	Risk Management	$ 2,053.33
Insurance Liability	69950	Insurance Liability	$ 4,071.50
Internal Services	69900	Internal Services	$ 2,986.30
	Total		**$ 9,765.11**
Telephone and Utilities			
Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	CARD
US BANK CREDIT CARD	**Statement date 05/14/2018**	**0276**	**Amount**
			$ -
		Card 0276 Total	**$ -**
US BANK CREDIT CARD	**Statement Date 05/14/2018**	**8626**	**Amount**
Jiffy Lube	65360	Vehicle Maint & Repair	$ 340.97
Klamath Floral Shop	61200	Committee Expenses	$ 74.95
Outpost Pizza	67000	Travel & Training	$ 47.50
The Home Depot	63005	Donations	$ 149.00
The Home Depot	63325	Tools	$ 199.00
Midway Bar and Grill	67000	Travel & Training	$ 56.85
Subway	67000	Travel & Training	$ 26.24
Beason's Chuckwagon	67000	Travel & Training	$ 64.90
Chevron	63336	Vehicle Fuel - Diesel	$ 16.99
Chevron	67000	Travel & Training	$ 100.00
Chevron	67000	Travel & Training	$ 1.89
Oxford Suites	67000	Travel & Training	$ 347.48
Oxford Suites	67000	Travel & Training	$ 347.48
Oxford Suites	67000	Travel & Training	$ 347.48
Pelican Tractor Company	65350	Equipment Maint. & Repair	$ 3,871.88

The Home Depot	65395	Grounds Maint. & Repair	$	127.72
		Card 1063 Total	$	6,120.33
US BANK CREDIT CARD	**Statement date 05/14/2018**	**0292**		**Amount**
U-Haul	65310	Equipment Rent	$	67.52
Rays Auto Electric	65350	Equipment Maint. & Repair	$	128.95
Coastal Farm & Ranch	65350	Equipment Maint. & Repair	$	94.98
Grovers Electric & Plumbing	62355	Plumbing Repair	$	38.08
Coastal Farm & Ranch	65350	Equipment Maint. & Repair	$	79.99
Coastal Farm & Ranch	65395	Grounds Maint. & Repair	$	317.78
Basin Tire	66300	Tires	$	90.00
		Card 0292 Total	$	817.30
US BANK CREDIT CARD	**Statement date 05/14/2018**	**4843**		
US Cellular	67555	Telephone	$	174.62
Collier Industries	61200	Committee Expenses	$	152.24
Oregon Fairs	61200	Committee Expenses	$	240.00
Ed Staub	63336	Vehicle Fuel - Diesel	$	215.96
Ed Staub	63335	Vehicle Fuel	$	13.92
City of Klamath Falls	67510	Utilities - Water & Sewer	$	952.13
Collier Industries	61200	Committee Expenses	$	24.02
Collier Industries	61200	Committee Expenses	$	34.62
WristCo	62060	Future Special Projects	$	404.75
Herald and News	63100	Dues	$	110.00
Ricoh	65310	Equipment Rent	$	138.42
Ricoh	66020	Copier Maint & Supplies	$	94.55
North American Directory Services	62060	Future Special Projects	$	395.00
North American Directory Services	62060	Future Special Projects	$	200.00
Klamath Floral Shop	61200	Committee Expenses	$	77.95
Amazon Market Place	66405	Medical Supplies	$	21.98
Amazon Market Place	66405	Medical Supplies	$	89.90
Amazon Market Place	66405	Medical Supplies	$	12.27
Amazon Market Place	66405	Medical Supplies	$	5.80
Collier Industries	61200	Committee Expenses	$	18.72
Melissa's Country Kitchen	61200	Committee Expenses	$	333.72
Facebook	60010	Advertising	$	100.00
Facebook	62060	Future Special Projects	$	94.71
Cal-Ore	62335	Website Hosting Serv	$	157.90
Basin Telecom	62345	Security & Alarms	$	105.00
Ed Staub	63336	Vehicle Fuel - Diesel	$	121.14
Ed Staub	63335	Vehicle Fuel	$	90.87
Ed Staub	63335	Vehicle Fuel	$	34.00
Waste Management	67535	Garbage Pickup	$	102.40
Waste Management	67535	Garbage Pickup	$	337.94
Oxford Suites	61200	Committee Expenses	$	230.19
Winema Electric	3060-5000-65380	Building Maint. & Repair	$	13,180.00
KOBI	60010	Advertising	$	295.00
D & R Auto	65350	Equipment Maint. & Repair	$	176.32
Bullet Rental and Sales	65310	Equipment Maint. & Repair	$	1,385.30
Google Play	63100	Dues	$	1.99
Wynne Broadcasting	60010	Advertising	$	652.25
Alsco, SMED	62350	Janitorial Services	$	973.60
Data Delete	62000	Contract Services	$	38.00
City of Klamath Falls	67510	Utilities - Water & Sewer	$	19.86
City of Klamath Falls	67510	Utilities - Water & Sewer	$	84.15
City of Klamath Falls	67510	Utilities - Water & Sewer	$	22.68
		Card 4843 Total	$	21,913.87

US BANK CREDIT CARD	Statement date 05/14/2018	3749	
USPS Post Office	62060	Future Special Projects	$ 140.00
		Card 3749 Total	$ 140.00
		Credit Cards Total	$ 28,991.50
	Grand Total		**$ 89,858.26**

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT:	ITEM NO: II. F.
ACCOUNTS RECEIVABLE/PAYABLE	FROM: Board Chair

ATTACHMENT:	REASON: Board Approval
Statement of Deposits to Date Sales by Product/Service Summary to Date Aging Summary to Date	

BACKGROUND:

This information will summarize accounts not yet collected from rentals, individuals, etc. Information is also provided as to current income/expense accounts.

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
541-883-3796

Statement Date: 5/31/2018

STATEMENT OF DEPOSITS

Period 11 FY 17/18

DATE	Description	CREDITS	ACCOUNT BALANCE
5/1/2018	Balance Forward	$0.00	**$280,857.49**
5/1/2018	FAIRGROUNDS CC 5-1-18	$268.41	**$281,125.90**
5/2/2018	FAIRGROUNDS CC 5-2-18	$75.95	**$281,201.85**
5/8/2018	FAIRGROUNDS CC 5-8-18	$104.07	**$281,305.92**
5/9/2018	FAIRGROUNDS 5-9-18	$10,321.50	**$291,627.42**
5/9/2018	FAIRGROUNDS CC 5-9-18	$4.77	**$291,632.19**
5/10/2018	FAIRGROUNDS CC 5-10-18	$19.40	**$291,651.59**
5/11/2018	FAIRGROUNDS CC 5-11-18	$53.49	**$291,705.08**
5/14/2018	FAIRGROUNDS CC 5-14-18	$178.45	**$291,883.53**
5/15/2018	FAIRGROUNDS CC 5-15-18	$53.49	**$291,937.02**
5/16/2018	FAIRGROUNDS 5-16-18	$14,137.43	**$306,074.45**
5/16/2018	FAIRGROUNDS CC 5-16-18	$162.62	**$306,237.07**
5/17/2018	FAIRGROUNDS CC 5-17-18	$101.83	**$306,338.90**
5/18/2018	FAIRGROUNDS CC 5-18-18	$41.34	**$306,380.24**
5/23/2018	FAIRGROUNDS 5-23-18	$29,611.25	**$335,991.49**
5/25/2018	FAIRGROUNDS CC 5-25-18	$87.55	**$336,079.04**
5/30/2018	FAIRGROUNDS 5-30-18	$5,960.50	**$342,039.54**
5/30/2018	FAIRGROUNDS CC 5-30-18	$41.82	**$342,081.36**
5/31/2018	FAIRGROUNDS CC 5-31-18	$61.32	**$342,142.68**

Total In Rental Income $61,285.19

Grand Total $61,285.19

Klamath County Fairgrounds

SALES BY CUSTOMER SUMMARY

May 2018

	TOTAL		
	MAY 2018	MAY 2017 (PY)	CHANGE
*Dorothy Shirley	255.00		255.00
*Jaime Gonzalez	104.07		104.07
*James Dean	75.95		75.95
1847 Bisbee	400.00	400.00	0.00
1848 Bisbee Street	300.00	572.06	-272.06
4-H Pre Fair Horse Show		0.00	0.00
Avista Corp	490.00		490.00
Basin Bombers	542.84	200.00	342.84
Brittany Thompson		382.50	-382.50
Davis Shows	710.69		710.69
Donnie Boyd	0.00		0.00
Guaranty RV	9,250.00	9,250.00	0.00
Henley Senior Class	425.00	450.00	-25.00
High Desert Trail Riders	8,066.00	9,460.00	-1,394.00
Indoor Arena Rides	300.00	350.00	-50.00
Jeanne Pickens	520.00	539.00	-19.00
Jefferson State Shooting Association	3,162.50	4,278.00	-1,115.50
Jr. Achievement of OR & SW WA, Inc.	807.50	1,138.00	-330.50
Ken Hand	2,128.00	2,155.00	-27.00
Kevin Brink	625.00		625.00
Klamath Dog Fanciers	15,129.75	14,526.00	603.75
Lanny Fujishin		160.00	-160.00
Lithia Ford		500.00	-500.00
Memorial Pow Wow		2,400.00	-2,400.00
OAEYC	784.75		784.75
OPHC	475.00		475.00
Oregon Hunters Association	2,759.18	2,796.80	-37.62
OSU/KBREC	100.00		100.00
Racin In the Basin	900.00	600.00	300.00
Ron Moe	40.00		40.00
RV and Stall Income	1,437.45	370.00	1,067.45
RV Dump/ Water	25.00	10.00	15.00
Stall Rentals	138.49	460.00	-321.51
Total RV and Stall Income	**1,600.94**	**840.00**	**760.94**
Sharon Camarillo Barrel Clinic	750.00	750.00	0.00
Taylor Flevares	470.00		470.00
Teresa Vaughan	300.00		300.00
TOTAL	**$51,472.17**	**$51,747.36**	**$ -275.19**

Klamath County Fairgrounds
A/R Aging Summary
As of June 14, 2018

All collections account listed before June 2016 removed from list

Customer	Note	1 - 30	31 - 60	61 - 90	91 and over	Total	Last payment	Amount
Alberto Ramirez PP- EOM	Making Payments regularly				546.21	546.21	$ 182.08	5/11/2018
Ana Maria Gonzalez PP EOM	Making Payments regularly				90.00	90.00	$ 100.00	6/4/2018
Avista Corp	Reminder sent	140.00				140.00		
XX Eren Rodriguez COLLECTIONS ON 12-28-16					981.39	981.39		
XX Glenn Cuthill COLLECTIONS 2/15/18					83.66	83.66		
XX Leidy DeLeon Sent to Collections on 3-10-17					1,112.04	1,112.04		
XX Pro Monster Truck Racing Collections 4-24-18					888.83	888.83		
XX Wild Mustang Starting COLLECTIONS ON 9/15/17					2,721.77	2,721.77		
XX Winter Series Rodeo COLLECTIONS 6-27-17					2,481.68	2,481.68		
TOTAL		$ 140.00	$ 0.00	$ 0.00	$ 8,905.58	$ 9,045.58		

Thursday, Jun 14, 2018 11:18:58 AM GMT-7

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: PUBLIC PARTICIPATION	**ITEM NO: IV.** **FROM:** Board Chair
ATTACHMENT: None	**REASON:** Board Information

BACKGROUND:

A. Time will be provided for public comment.

Public will be limited to ten minutes and **content must have been processed through the Fairgrounds Office seven working days prior to the Board Meeting, per Fair Board Bylaws.**

i. Traci Reed - OSU

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: NEW BUSINESS	**ITEM NO: V.** **FROM:** Board Chair
ATTACHMENT: Supplemental Budget Current Rate Sheet	**REASON:** Board Discussion/Action

BACKGROUND:

A. Linman Scholarship Report

B. Supplemental Budget

C. Rate Sheet Increase

D. Judge's Fee Increase for 4-H

RECOMMENDATION:

Depending on the discussion held, there may be need for Board Action.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

KLAMATH COUNTY FAIRGROUNDS

Rate Sheet as of July 1st 2017

Event Center (includes arena, lights, office, and heat)	$ 1,600.00	per day
Scheduled Set-Up or Tear-down day	$ 800.00	per day
Deck Only	$ 800.00	per day
Sound System	$ 100.00	per day
Kitchen	$ 100.00	per day
Electronic Reader Board	$ 100.00	per day
Garbage Removal	$ 60.00	per day
Employee Set Up/Tear-Down	$ 50.00	per hour/employee
Tables	$ 10.00	per table
Chairs	$ 0.50	per chair
Portable Stage(4'x8')	$ 15.00	per section
Bleachers	$ 35.00	per set
Power Box	$ 25.00	Small
Power Box	$ 40.00	Large
Arena Roll	$ 190.00	Flat rate
Arena Full Work (One work included in facility rental)	$ 100.00	per work
Arena Groom	$ 50.00	per groom
Tractor(Comes with 1 [one] full tank of fuel)	$ 100.00	per day
Carpet Rolls	$ 25.00	per roll
Alcohol Sales	$ 100.00	per keg/$100.00 Liquor Fee
Additonal Rodeo Pen Set-Up (anything over 6 pens)	$ 100.00	per pen
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate
Cleaning Supply Fee (If Necessary)	$ 100.00	flat rate
Refuel of equipment	$ 100.00	per tank

Indoor Arena (includes arena, lights, office, and heat)	$ 425.00	per day
Scheduled Set-Up or Tear-down day	$ 215.00	per day
Exclusive Use (Arena & Lights Only)	$ 50.00	per hour
4-H Rate	$ 25.00	per hour
Concession Stand	$ 50.00	per day
Sound System	$ 75.00	per day
Garbage Removal	$ 60.00	per day
Employee Set Up/Tear-Down	$ 50.00	per hour/employee
Tables	$ 10.00	per table
Chairs	$ 0.50	per chair
Portable Stage(4'x8')	$ 15.00	per section
Bleachers	$ 35.00	per set
Power Box	$ 25.00	Small
Power Box	$ 40.00	Large
Arena Roll	$ 190.00	Flat Rate
Arena Full Work (One work included in facility rental)	$ 100.00	per work
Arena Groom	$ 50.00	per groom
Tractor(Comes with 1 [one] full tank of fuel)	$ 100.00	per day
Carpet Rolls	$ 25.00	per roll
Alcohol Sales	$ 100.00	per keg/$100.00 Liquor Fee
Additonal Rodeo Pen Set-Up (anything over 6 pens)	$ 100.00	per pen
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate
Cleaning Supply Fee (If Necessary)	$ 100.00	flat rate

Outdoor Arena	$ 350.00	per day
Scheduled Set-Up or Tear-down day	$ 175.00	per day
Arena Lights	$ 20.00	per hour
Sound System	$ 25.00	per day
Garbage Removal	$ 60.00	per day
Arena Full Work (One work included in facility rental)	$ 100.00	per work
Arena Groom	$ 50.00	per groom
Tractor(Comes with full tank of fuel)	$ 100.00	per day
Alcohol Sales	$ 100.00	per keg/$100.00 Liquor Fee
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate

Butler Barn	$ 200.00	per day
Kentner Barn	$ 200.00	per day
Gravel Lot	$ 200.00	per day
Carnival Area	$ 300.00	per day
Lawn Stage Area	$ 100.00	per day
Indoor Arena Lawn	$ 100.00	per day
Memorial Lawn	$ 100.00	per day
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate

The rate sheet does not determine what the final bill will be for your event. Billing is done after the event takes place.

Items not on the rate sheet are to be priced by management.

KLAMATH COUNTY FAIRGROUNDS

Rate Sheet July 1st 2017

Exhibit Hall #1(Includes Kitchen and Utilities)	$ 450.00	per day
Scheduled Set-Up or Tear-down day	$ 225.00	per day
Cleaning Supply Fee (If Necessary)	$ 100.00	Flat Rate
Sound System	$ 75.00	per day
Meeting Room A or B	$ 100.00	Per Day
Scheduled Set-Up or Tear-down day	$ 50.00	per day
Cleaning Supply Fee (If Necessary)	$ 50.00	Flat Rate
Garbage Removal	$ 60.00	per day
Employee Set Up/Tear-Down	$ 50.00	per hour/employee
Tables	$ 10.00	per table
Chairs	$ 0.50	per chair
Portable Stage(4'x8')	$ 15.00	per section
Bleachers	$ 35.00	per set
Power Box	$ 25.00	Small
	$ 40.00	Large
Alcohol Sales	$ 100.00	per keg/$100.00 Liquor Fee
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate

Booking Fee (to save the date & receive contract)	$50.00	Must be paid to reserve date
Security/Damage Deposit (For Non- Alcohol Events)	$ 500.00	Must be paid 30 days prior to event
Security/Damage Deposit (For Alcohol Events)	$ 800.00	Must be paid 30 days prior to event

Any alcohol sold at any event will be subject to the Alcohol Sales.

Booking fee and Security/Damage Deposit are non-refundable should event cancel. Booking fee will be refunded after Event Survey is completed.

Final Billing takes place after the event has ended and is entirely cleaned up. Upon bill creation date, the bill must be paid within 30 days to avoid finance charge of 1.5%. If payment has not been received within 60 days of bill creation date, we will begin the legal collection process.

Keys may be assigned to signee of contract (upon management approval). The keys must be signed out and returned promptly after the conclusion of the event. If the keys are not returned and are considered "lost", a re-keying fee of $2000.00 will be assessed.

Exhibit Hall #2(Includes Kitchen and Utilities)	$ 350.00	per day
Scheduled Set-Up or Tear-down day	$ 175.00	per day
Cleaning Supply Fee (If Necessary)	$ 100.00	Flat Rate
Sound System	$ 50.00	per day
Garbage Removal	$ 60.00	per day
Employee Set Up/Tear-Down	$ 50.00	per hour/employee
Tables	$ 10.00	per table
Chairs	$ 0.50	per chair
Portable Stage(4'x8')	$ 15.00	per section
Power Box	$ 25.00	Small
	$ 40.00	Large
Alcohol Sales	$ 100.00	per keg/$100.00 Liquor Fee
Employee Overtime-9:00PM-Midnight	$ 40.00	per hour
Employee Overtime-Midnight-2:00AM	$ 50.00	per hour
Employee Overtime-2:00AM +	$ 1,000.00	flat rate

Other Charges		
Coffee Pot	$ 10.00	each
Room Dividers	$ 10.00	each
Mobile Concession	$ 25.00	per day
Wireless Access	$ 5.00	per event
Electronic Street Readerboard	$ 25.00	per day
Event Center Coffee Room	$ 25.00	per day
Equipment Usage/Rental	Approval and price to be determined by management	

RV		
East Lot (Power, Water, Sewer)	$ 25.00	
West Lot (Power & Water)	$ 20.00	
Dry Camp (Upon Approval)	$ 15.00	
RV Dump & Fill	$ 5.00	

Stalls		
Overnight Stall	$ 20.00	
Monthly Stall	$ 75.00	
Hay/Tack Stall	$ 30.00	
First Month Non-Refundable Maintenance Fee	$ 10.00	

Items not on the rate sheet are to be priced by management.

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: Manager's Report	**ITEM NO: VI. A** **FROM:** Board Chair
ATTACHMENT:	**REASON:** Board Information/Action

BACKGROUND:

Each month, Todd Hoggarth will present a report to the Board of current issues or updates that are important to the operation of the Klamath County Fairgrounds.

A. Manager's Report
B. 4-H Schedule
C. Friends of the Fair

RECOMMENDATION:

Informational only, unless an item requires a vote of the Board.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: BOARD DISCUSSION	**ITEM NO: VII.** **FROM:** Board Chair
ATTACHMENT: None	**REASON:** Board Information

BACKGROUND:

A. Time is provided to the members of the Board to bring topics for open discussion.

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: UPCOMING EVENTS OR IMPORTANT DATES	**ITEM NO: VIII.** **FROM:** Board Chair
ATTACHMENT: 2018 Event Schedule (as of May 2018)	**REASON:** Board Information

BACKGROUND:

Upcoming Events:
See Attached Schedules for 2018

Important Dates:

Fair Board Meeting – July 18, 2018 @ 4:00 PM

RECOMMENDATION:
Board Information

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Butler Barn, Carnival Area, Event Center, Exhibit Hall #1, Exhibit Hall #2, Gravel Lot, Kentner Barn, Meeting Room A, Meeting Room B, Outdoor Arena, Stilwell Indoor Arena

Jun 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27 Mike's RV Sale	28 7am - Closed for 6pm - Basin	29	30 7am - Closed for 6pm - Basin 6pm - Kingsley	31 Davis Shows Spring Carnival Car Testing	1 Closed for Set Up Set Up Set Up 7am - Closed for	2 4-H Horse Pre-Fair Private Event Private Event Sheep Sheer Day Small Stage-Grad
3 Davis Shows Spring Handgun Safety Memorial Service	4 7am - Closed for 6pm - Basin	5 Gate Meeting 4pm - Sheep and 6pm - Flag Team	6 7am - Closed for 6pm - Basin 6pm - Exclusive Use-	7	8 Set Up 7am - Closed for	9 Cancelled Klamath Basin Klamath Basin Klamath Basin 11am - Exclusive
10 Sherriff's Posse 2pm - Exclusive Use-	11 7am - Closed for 6pm - Basin 6pm - Exclusive Use-	12 Closed For Set Up 6pm - Flag Team	13 Racin in the Basin 6pm - Basin	14 Western Limousin Expo Western Limousin Expo Western Limousin Expo Western Limousin Expo Set Up	15 Event Set-Up Klamath Lake Stand	16 Private Event
17 Closed for Set Up Event Tear-Down Youth Steer & Heifer Youth Steer & Heifer Youth Steer & Heifer	18 Closed for Tear Down Closed for Tear Down Closed for Tear Down 6pm - 4-H Meeting 6pm - Basin	19 1pm - Arena Closed 6pm - Flag Team	20 Event Set Up 4pm - Fair Board 6pm - Basin	21	22 Basin Bombers Bout Cody Sipes Memorial Motocross Race 7am - Closed for	23 Tentative
24 Basin Bombers Bout 11am - Exclusive	25 7am - Closed for 6pm - Basin	26 6:30pm - Flag Team	27 Racin in the Basin 7am - Closed for 6pm - Basin	28 KLCAS Set Up 6pm - Exclusive Use-	29 KLCAS Project Set Up Set-Up 7am - Closed for	30 Closed for Teardown KBHA Gaming OPHC Private Event Private Event

Butler Barn, Carnival Area, Event Center, Exhibit Hall #1, Exhibit Hall #2, Gravel Lot, Kentner Barn, Meeting Room A, Meeting Room B, Outdoor Arena, Stilwell Indoor Arena

Jul 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Tear Down 11am - Exclusive	2 7am - Closed for 6pm - Basin	3	4 Klamath Freedom 7am - Closed for	5	6 Rigoberto Hernandez 7am - Closed for	7 11am - Exclusive
8 Rigoberto 11am - Exclusive	9 7am - Closed for 6pm - Basin	10 Lithia Toyota Lithia Toyota Lithia Toyota 6:30pm - Flag Team	11 COUNTY EMPLOYEE Racin in the Basin	12 6pm - Exclusive Use-	13 Private Event 7am - Closed for	14 KBHA Gaming
15 Lithia Toyota Lithia Toyota Lithia Toyota Private Event 2pm - Exclusive Use-	16 FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP 7am - Closed for	17 6:30pm - Flag Team	18 7am - Closed for	19	20	21
22 FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP	23	24	25	26	27	28
29 FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP	30	31	1	2 Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair	3 7am - Closed for	4

Butler Barn, Carnival Area, Event Center, Exhibit Hall #1, Exhibit Hall #2, Gravel Lot, Kentner Barn, Meeting Room A, Meeting Room B, Outdoor Arena, Stilwell Indoor Arena

Aug 2018 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29 FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP FAIR PREP	30 7am - Closed for	31	1 7am - Closed for	2 Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair	3 7am - Closed for	4
5 Klamath County Fair Klamath County Fair Klamath County Fair Klamath County Fair	6 7am - Closed for	7	8 7am - Closed for	9 Horse Fair Horse Fair Cooking Class	10 7am - Closed for	11 Pheasants Unlimited Tentative
12 Horse Fair Horse Fair	13 CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP 7am - Closed for 6pm - Basin	14	15 7am - Closed for 4pm - Fair Board	16 Horse Fair	17 7am - Closed for	18 Basin Jr Rodeo
19 CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP CLOSED FOR FAIR CLEAN UP Horse Fair Tentative	20 Tentative 7am - Closed for 6pm - Basin	21	22 Racin in the Basin 7am - Closed for 6pm - Basin	23	24 7am - Closed for	25 JSSA Dinner KBHA Summer KBHA Summer Private Event
26 KBHA Summer KBHA Summer	27 7am - Closed for 6pm - Basin	28	29 7am - Closed for 6pm - Basin	30	31 7am - Closed for	1 Private Event

Presented to the Klamath County Fair Board
JUNE 20, 2018

SUBJECT: Executive Session (Pursuant to ORS 192.660)	**ITEM NO: IX.** **FROM:** Board Chair
ATTACHMENT: None	**REASON:** Board Information

BACKGROUND:

If an Executive Session is needed, the Board will call the specific session to order pursuant to ORS 192.660. At the time of Agenda preparation, an Executive Session was not scheduled.

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798